

CERTIFICATE OF INSURANCE INSTRUCTION SHEET

WHAT TO DO WHEN YOU RECEIVE A LETTER FROM YOUR LENDER

All Certificate of Insurance requests are handled by our Certificate Processing Department. For your convenience, requests can be submitted via Email or Fax.

Please be sure to send a copy of the letter that you received from your lender

Email: Certificates@trustrti.com

Fax: 941-408-1236

If needed, our Certificate Processing Department can be reached via phone for any questions or concerns.

Phone: 941-487-4027

COMMERCIAL ACCOUNT MANAGERS

Your Commercial Account Managers are your direct service representatives. The Commercial Account Managers handle day-to-day service requests such as evidences of insurance, wind mitigations, and other reports. If you have any issues obtaining the certificate, please contact your account managers.

Andrew Eads

Commercial Account Manager

239-314-1301

Andy.Eads@trustrti.com

Stephanie Pichardo

Commercial Account Manager

239-314-1313

Spichardo@trustrti.com

The individuals listed above are dedicated to the full service, support, and satisfaction of our clients. RTI's number one goal is to provide a program that will enable our clients to receive the most comprehensive insurance and risk management plans available for their business protection. Simplicity in doing business is our design. We are glad to offer our services and look forward to a strong partnership in the future.

Sarasota Office
6901 Professional Pkwy, Suite 104
Sarasota, FL 34240
800-373-0350

Fort Myers Office
9681 Gladiolus Drive, Suite 111
Fort Myers, FL 33908
800-800-8244

Fort Myers Beach Office
2801-T Estero Blvd.
Fort Myers Beach, FL 33931
800-800-8244

Apollo Beach Office
437 Apollo Beach Blvd.
Apollo Beach, FL 33572
813-645-8000