

COTTAGES AT MEADOWBROOKE

HOMEOWNERS ASSOCIATION, INC.

**Board of Directors Meeting
October 18, 2018
13017 Prestwick Drive, Riverview, FL 33579
Meeting Minutes**

1. Call to Order-Certifying of Quorum

The meeting was called to order at 6:00 p.m. by the Secretary/Treasurer Elizabeth Ghahary. Vice President Deborah Ferguson was also in attendance, therefore a quorum was established. It was confirmed that the meeting notice was posted timely at least 48 hours in advance.

2. Business

Landscaper: The Board would like to move forward with sending a 30 day termination notice to Juniper Landscaping and engage 360 ECO Solutions for landscaping service. Many owners have not been pleased with the service provided by Juniper and their lack of attention to matters in a timely manner.

On Motion: Duly made by Deborah second by Elizabeth.


Resolve: To send a termination notice to Juniper Landscaping with a 30 day notice and accept the proposed contract from 360 ECO Solutions as presented.

- 3. Owners Comments:** Owners at 13357, 59, 61 and 63 have observed that their grass is not receiving water. Owner at 13360 has observed sprinklers working and grass receiving proper water coverage. 13336 observed broken sprinkler. Owner concern regarding after hours emergency number and the Board informed McNeil Management, who will communicate with after-hours service. Owner commented about grass type installed. Owner inquired about the landscaper used before West Coast. Owner commented that trimming at cul-de-sac fence at posts is not being done. Owners would like to know when and where they can place Christmas lighting/decorations and time frame; Board informed that the same guidelines will be followed as for Summerfield holiday decorations; manager will inquire with Summerfield as to timeframe.

4. Adjournment

On Motion: Duly made by Elizabeth second by Deborah and carried unanimously.

Resolve: To adjourn the meeting at 6:30 p.m.


Prepared by Manager on behalf of Secretary

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