

COTTAGES AT MEADOWBROOKE

HOMEOWNERS ASSOCIATION, INC.

**Annual Membership Meeting
March 14, 2019
South Cove Clubhouse
12511 Cedarfield Drive, Riverview, FL 33579
Meeting Minutes**

1. Call to Order-Certify Quorum

The Annual Membership Meeting was called to order by Elizabeth Ghahary at 6:30 p.m. With four (4) lots represented in person and four (4) by proxy, a quorum of the membership was established. Jeana Wynja represented McNeil Management.

Timely Notice: The Annual Member Meeting notice was mailed to all owners on February 21, 2019. Manager the Affidavit of Mailing to owners as proof of proper notice.

2. Reading of Unapproved Minutes

Owners were presented with the prior meeting minutes dated March 21, 2018 as prepared by the Manager.

On Motion: Duly made by Elizabeth Ghahary second by Deborah Ferguson and carried unanimously.
Resolve: To approve the minutes as presented.

3. Unfinished Business: None

4. New Business:

Community Updates: Manager presented community accomplishments, including but not limited to establishment of a community website, insurance reduction by approximately 7K, all homes were pressure washed, palm trees were trimmed, reserve study prepared, insurance appraisal prepared, new architectural standards established, new pest control/termite plan established.

Introduction of Candidates – Discussion and Election of Directors: Elizabeth Ghahary and Deborah Ferguson are willing to continue to serve. There were no other owners willing to serve at this time.

5. Adjournment

On Motion: Duly made by Elizabeth Ghahary second by Deborah Ferguson and carried unanimously.
Resolve: To adjourn the meeting at 6:35 p.m.

Prepared by Manager for Secretary



E. Ghahary

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