

COTTAGES AT MEADOWBROOKE

HOMEOWNERS ASSOCIATION, INC.

**Annual Membership Meeting
March 12, 2020
South Cove Clubhouse
12511 Cedarfield Drive, Riverview, FL 33579
Meeting Minutes**

1. Call to Order-Certify Quorum

The Annual Membership Meeting was called to order by Elizabeth Ghahary at 6:30 p.m. With four (4) lots represented in person and one (1) by proxy, a quorum of the membership was not established. Doug and Pamela Pinner represented McNeil Management.

Timely Notice: The Annual Member Meeting notice was mailed to all owners on February 20, 2020 and manager presented the Affidavit of Mailing to owners as proof of proper notice.

2. Reading of Unapproved Minutes

On Motion: Duly made by Elizabeth Ghahary second by Deborah Ferguson and carried unanimously.

Resolve: To approve the 2019 annual meeting minutes as presented.

3. Unfinished Business: None

4. New Business:

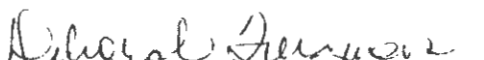
Community Updates: The board spoke about community improvements. Rocks were placed between the driveways, mailboxes were replaced, re-roofing will begin shortly and as many gutters will be replaced as possible within budget limitations. The roof color selection is aged copper.

Introduction of Candidates – Discussion and Election of Directors: Elizabeth Ghahary and Deborah Ferguson are willing to continue to serve. No other owners identified themselves as candidates.

5. Adjournment

On Motion: Duly made by Elizabeth Ghahary second by Deborah Ferguson and carried unanimously.

Resolve: To adjourn the meeting at 6:33 p.m.


Prepared by Manager for Secretary

McNeil Management Services, Inc.
P.O. Box 6235, Brandon, FL 33508-6004
Phone: (813) 571-7100 Fax: (813) 689-2747
Email: management@mcneilmsi.com
www.cottagesatmeadowbrooke.com