

COTTAGES AT MEADOWBROOKE

HOMEOWNERS ASSOCIATION, INC.

**Annual Membership Meeting
March 3, 2022
Summerfield Clubhouse
13013 Summerfield Blvd., Riverview, FL
Meeting Minutes**

1. Call to Order-Certify Quorum

The Annual Membership Meeting was called to order by Elizabeth Ghahary at 6:30 p.m. With five (5) lots represented in person and one (1) by proxy, a quorum of the membership was established. Jeana Wynja represented McNeil Management.

Timely Notice: The Annual Member Meeting notice was mailed to all owners on February 10, 2022 and manager presented the Affidavit of Mailing to owners as proof of proper notice.

2. Reading of Unapproved Minutes

On Motion: Duly made by Elizabeth Ghahary second by Deborah Ferguson and carried unanimously.
Resolve: To approve the 2021 annual meeting minutes as presented.

3. Unfinished Business: None

4. New Business:

Community Updates: The board spoke about community improvements and landscaping enhancements.

Introduction of Candidates – Discussion and Election of Directors: Elizabeth Ghahary and Deborah Ferguson are willing to continue to serve. No other owners identified themselves as candidates.

5. Adjournment

On Motion: Duly made by Elizabeth Ghahary second by Deborah Ferguson and carried unanimously.
Resolve: To adjourn the meeting at 6:36 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON MARCH 9, 2023

Prepared by Manager for Secretary

McNeil Management Services, Inc.
P.O. Box 6235, Brandon, FL 33508-6004
Phone: (813) 571-7100 Fax: (813) 689-2747
Email: management@mcneilmsi.com
www.cottagesatmeadowbrooke.com